

## **Setting up Actinic to work with your Paypal account is easy:**

- 1.** From Actinic's View menu, select Business Settings, then click on the Payment and Security tab.
- 2.** If Paypal is not visible as a Payment Method, click on the [+] symbol next to ' Payment Method' and select Paypal from the drop-down list.
- 3.** Click on Paypal, click on Configure Method and enter your Paypal Merchant ID (your email address).
- 4.** Click OK and upload your site changes.

If you wish to carry out test transactions on your site it is recommended that you set up a second PayPal account and use one as your merchant set-up and the other for placing purchases in your Actinic store.

In order to accept paypal transactions you must set up an account with paypal and confirm your merchant status. A paypal account is free, [Sign up now](#)